

**AGENDA
BOARD MEETING
TEXAS DEPARTMENT OF MOTOR VEHICLES
WILLIAM B. TRAVIS BUILDING
1701 N. CONGRESS AVENUE, ROOM 1.111, AUSTIN, TEXAS 78701
THURSDAY, DECEMBER 2, 2021
9:00 A.M.**

Link to December 2, 2021, TxDMV Board Meeting Documents:
<https://www.txdmv.gov/about-us/txdmv-board-meetings>

All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Texas Department of Motor Vehicles (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. Presentations may be made by the identified staff, Board member or other personnel as needed. The Board reserves the right to discuss any items in closed session where authorized by the Open Meetings Act.

- 1. Roll Call and Establishment of Quorum**
- 2. Pledges of Allegiance - U.S. and Texas**
- 3. Chair's Reports** - Chairman Bacarisse
Proposed 2022 Board Meeting Schedule
- 4. Executive Director's Reports** - Whitney Brewster
 - A. Customer Service Advisory Committee (CSAC)
Update
 - B. Motor Vehicle Industry Regulation Advisory Committee (MVIRAC)
Update
 - C. Introduction of Consumer Relations Division Director - Amanda Collins
 - D. Introduction of Government and Strategic Communications Division
Director - Keith Yawn
 - E. Awards, Recognition of Years of Service, and Announcements
- Recognition of Sandra Menjivar-Suddeath

RULE PROPOSALS

- 5. Rule Review**
 - A. Rule Review Process Overview - Tracey Beaver (BRIEFING ONLY)
 - B. Rule Review Proposals under Government Code §2001.039; Chapter 206, Management; Chapter 218, Motor Carriers; and Chapter 221, Salvage Vehicle Dealers - Tracey Beaver (ACTION ITEM)
- 6. Chapter 208, Employment Practices** - Matthew Levitt (ACTION ITEM)
New, §208.13

(Relating to HB 2063, new family leave pool created by statute)

BRIEFING AND ACTION ITEMS

7. **Specialty Plate Designs** - Patricia Ueckert (ACTION ITEMS)
 - A. University of Florida - Crossover Design proposed under Transportation Code §504.851 and §504.6011
 - B. University of Missouri - Redesign proposed under Transportation Code §504.851
 - C. The University of Texas at El Paso - Crossover Design proposed under Transportation Code §504.851 and §504.6011

8. **Projects and Operations Committee Update - Committee Chair John Prewitt (BRIEFINGS ONLY)**
 - A. Facilities Update - Glenna Bowman and Ann Pierce
 - B. Active Agency Projects - Wendy Barron
 - Statewide webDEALER Adoption (SWA) Phase II
 - webLIEN
 - webSALVAGE
 - Digital License Plates (DLP)
 - Call Center Upgrade Phase II
 - Texas International Registration Plan (TxIRP) Upgrade
 - Registration and Title System (RTS) Batch Cycle
 - Texas by Texas (TxT)
 - Motor Carrier Credentialing System (MCCS) Rewrite
 - Legislative Application Changes
 - C. Operational Plan - Tom Shindell
 - D. Workforce Update - Matthew Levitt
 - E. Ombudsman Activities - Leah Leone
 - F. Organizational Structure Update
 - i. Organizational Structure Update Overview - Whitney Brewster
 - ii. Compliance and Investigations Division Transferred to Enforcement Division - Brian Ge
 - iii. Consolidation of Motor Carrier Division's Credentialing and Commercial Fleet Services Sections into the Motor Carrier Licensing and Registration Section - Jimmy Archer
 - iv. License Plate Manufacturing Transferred to Vehicle Titles and Registration Division - Patricia Ueckert

9. **Finance and Audit**
 - A. Internal Audit Division Status Update - Jason Gonzalez (BRIEFING ONLY)
 - Quality Assurance and Improvement Program Report
 - B. Delegation of Authority to the Executive Director to Approve and Execute the Renewal of the Innovative Technology Deployment (ITD) Commercial Vehicle Information Exchange Window (CVIEW) Services Contract -

Jimmy Archer (ACTION ITEM)

10. **Discussion and Consideration of future amendments to the Board Policy Document “TxDMV Board Governance Policy”** - Whitney Brewster and Tracey Beaver (BRIEFING ONLY)
11. **Discussion and Consideration of future amendments to the Board Policy Document “Agency Operational Boundaries as Defined by Department Policies of the TxDMV Board”** - Whitney Brewster and Tracey Beaver (BRIEFING ONLY)
12. **Discussion and Consideration of future amendments to the Board Policy Document “TxDMV Guidance on Contested Cases Presented to the Board”** - Whitney Brewster and Tracey Beaver (BRIEFING ONLY)
13. **Vice-Chair Election** (ACTION ITEM)
14. **Excuse Absences under Transportation Code §1001.027(a)(4)** - (ACTION ITEM)

CLOSED SESSION

15. **The Board may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code Chapter 551:**

Section 551.071 - Consultation with and advice from legal counsel regarding:
- pending or contemplated litigation, or a settlement offer;
- a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or
- any item on this agenda.

Section 551.074 - Personnel matters.

- Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.
- Discussion relating to TxDMV dispute resolution process and recent EEOC complaints and internal Civil Rights Office complaints.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits.

- the deployment, or specific occasions for implementation, of security personnel or devices; or
- a security audit.

Section 551.089 - Deliberation Regarding Security Devices or Security Audits.

- security assessments or deployments relating to information resources technology;

- network security information as described by Government Code Section 2059.055(b); or
- the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

16. Action Items from Closed Session

17. Public Comment

18. Adjournment

The Board will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Board or send an email to GCO_General@txdmv.gov to register by providing the required information prior to the agenda item being taken up by the Board:

1. a completed [Public Comment Registration Form](#); or
2. the following information:
 - a. the agenda item you wish to comment on;
 - b. your name;
 - c. your address (optional), including your city, state, and zip code; and
 - d. who you are representing.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: Tracey Beaver, General Counsel, (512) 465-5665.