



# **webDEALER User Guide Addendum Release 24.2**

May 2024  
webDEALER  
eTAG



**Texas Department *of* Motor Vehicles**

HELPING TEXANS GO. HELPING TEXAS GROW.

## Contents

<b>Document Overview</b> .....	3
<b>Scope</b> .....	3
<b>Audience</b> .....	3
<b>Enhancements in Release 24.2</b> .....	4
<b>Remaining balance added for TxDMV users when allocating internet down tags.</b> .....	4
<b>Upload webDEALER title transactions to FileNet without waiting for a release from the Registration and Titling System (RTS).</b> .....	4
<b>Restrict the creation of buyer tags by motorcycle Dealers to motorcycles only.</b> .....	4
<b>Notify webDEALER administrators when an eTAG allotment threshold has been met.</b> .....	5
<b>National Motor Vehicle Title Information System (NMVTIS) brand check for buyer, converter, and vehicle specific tags.</b> .....	6

**Table 1: Revision Table**

Version	Date	Description	Author
1.0	05/09/2024	Final Version	J. Kirk

---

## Document Overview

---

This document describes the latest software changes made to the Texas Department of Motor Vehicles (TxDMV) webDEALER software application.

### Scope

The scope of this is to identify recent software changes to the webDEALER application as documented in the latest webDEALER User Guides. This document does not provide step-by-step instructions on how to use webDEALER.

### Audience

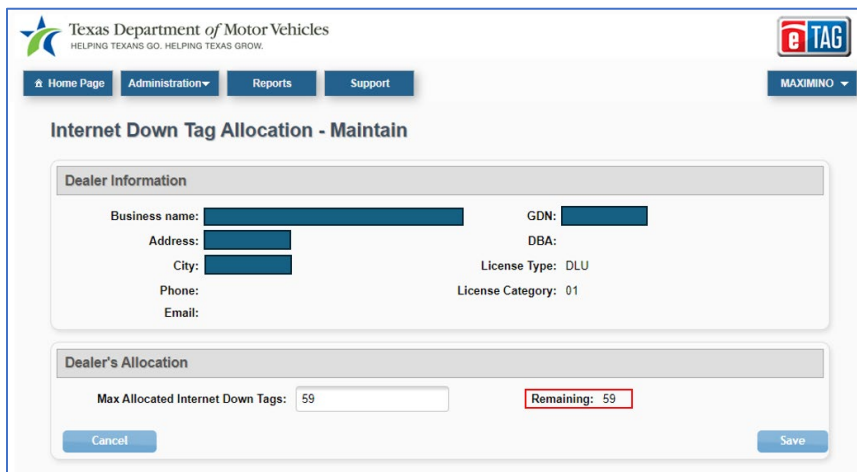
The intended audience of this document are users of webDEALER.

## Enhancements in Release 24.2

---

### Remaining balance added for TxDMV users when allocating internet down tags.

This feature enables TxDMV users to determine if and by how much an increase in internet down tag allotment is needed for a Dealer.



The screenshot shows the 'Internet Down Tag Allocation - Maintain' form. It includes a navigation bar with 'Home Page', 'Administration', 'Reports', and 'Support' tabs, and a user dropdown menu for 'MAXIMINO'. The form is divided into two sections: 'Dealer Information' and 'Dealer's Allocation'. The 'Dealer Information' section contains fields for Business name, Address, City, Phone, Email, GDN, DBA, License Type (DLU), and License Category (01). The 'Dealer's Allocation' section features a text input for 'Max Allocated Internet Down Tags' with the value '59' and a 'Remaining: 59' indicator. 'Cancel' and 'Save' buttons are located at the bottom of the form.

### Upload webDEALER title transactions to FileNet without waiting for a release from the Registration and Titling System (RTS).

Once a Dealer created title application is approved by a webDEALER county user, the newly approved title begins the process of being a part of the vehicle's title history. Previously, webDEALER would wait for the approved title to be released from the RTS. This change aligns the webDEALER approved title process with the RTS approved title process.

### Restrict the creation of buyer tags by motorcycle Dealers to motorcycles only.

If a motorcycle Dealer attempts to create a buyer tag for a vehicle that is not a motorcycle or a moped, webDEALER will prevent the creation of the buyer tag and will display the following message: GDN not authorized for this vehicle class.

Texas Department of Motor Vehicles  
HELPING TEXANS GO. HELPING TEXAS GROW.

Home Page Tags Administration Payments Reports Support MAXIMINO

### Buyer Tag - VIN Search

GDN not authorized for this vehicle class

**Dealer Information**

Business Name: [redacted] GDN: [redacted]

Address: [redacted]

City, State: [redacted] License Type: Dealer

Phone: [redacted] License Category: 02

**Tag Count**

Tags Allowed: 10 Remaining: 9

**Search**

\*VIN: [redacted] Search

## Notify webDEALER administrators when an eTAG allotment threshold has been met.

Previously, email notifications sent to inform a Dealer they are at risk of running out of allotted eTAGs, were only sent to the administrator listed in the Dealer license application system. This change expands the distribution list of these existing emails to all webDEALER administrators associated with the relevant Dealer license.

Texas Department of Motor Vehicles  
HELPING TEXANS GO. HELPING TEXAS GROW.

web DEALER

Home Page Entities Payments Administration Support Search VIN or Doc# MAXIMINO

### User Details

Dealer ID: [redacted]

Dealer Name: [redacted]

Username: [redacted] Status: [redacted]

Name: [redacted] Email: [redacted]

#### Assigned Permissions

webDEALER

- Administrator (Manage Account and Users)
- View Title
- Add/Edit Title
- Access Payment
- Web Service Access

eTAG

eTITLE (webDEALER)

Save Cancel View Associated Dealer(s)

**From:** NoReply TxDMV <[no-reply@txdmv.gov](mailto:no-reply@txdmv.gov)>  
**Sent:** Wednesday, April 24, 2024 3:00 PM  
**To:** [REDACTED]  
**Subject:** eTAG Limit Allocation – 25% Remaining

\*Note: This email account is not monitored. Please do not reply to this email.

Dealer's license [REDACTED] has 25% or less remaining of their temporary Buyer tag allocation for the current calendar year. Additional temporary tags may be requested in eLICENSING, if needed, for the remainder of the calendar year. Please go [here](#) for more information on Temporary Tag Limits.

**Texas Department of Motor Vehicles**  
 Motor Vehicle Division  
 4000 Jackson Avenue  
 Austin, TX 78731  
 (888) 368-4689 toll free

## National Motor Vehicle Title Information System (NMVTIS) brand check for buyer, converter, and vehicle specific tags.

To increase the safety of Texas motorists, a NMVTIS brand check will be performed to identify vehicles that are not road worthy prior to the creation of a buyer, converter, or vehicle specific tag. The following brands will be verified:

Code	Description
02	Fire Damage
07	Dismantled
08	Junk
11	Salvage - Damage or Not Specified
16	Salvage Retention
31	Totaled
32	Owner Retained
35	Obsolete
50	Salvage - Reason Other Than Damaged or Stolen
53	Crushed
56	Export Only
90	Pending Junk Automobile - CARS.gov
91	Junk Automobile - CARS.gov

If a vehicle is identified as having one of the aforementioned brands in NMVTIS, the creation of a tag will not be allowed, and the following message will display:

*“No further processing is available. For additional vehicle information, please go to Title Check on the TxDMV website to obtain a vehicle title history through the National Motor Vehicle Title Information System (NMVTIS) database.”*

Texas Department of Motor Vehicles  
HELPING TEXANS GO. HELPING TEXAS GROW.

e TAG

Home Page Tags Administration Payments Reports Support LAVANYA

### Vehicle Tag - Confirm Vehicle

No further processing is available. For additional vehicle information, please go to [Title Check](#) on the TxDMV website to obtain a vehicle title history through the National Motor Vehicle Title Information System (NMVTIS) database.

**Dealer Information**

Business Name: [redacted] GDN: [redacted]  
Address: [redacted] DBA: [redacted]  
City, State: [redacted] License Type: Dealer  
Phone: [redacted] License Category: 04

**Vehicle Information**

VIN: [redacted] Year: 2012  
Make: Choose one Model: 323  
Body Style: SD Major Color:  
Empty Weight: 2200 Minor Color: Choose one

**Tag Information**

Duration of Tag: 1 (Maximum 60 days)  
Start Date: 03/14/2024 Expiration Date: 03/15/2024

Cancel Save

Note: If a rebuilt salvage brand is returned and it is the latest brand reported, the rebuilt salvage brand will take precedence over a salvage brand or an out of state nonrepairable brand, allowing the tag to be created.

When creating a buyer, vehicle specific, or converter tag in eTAG, the following error message displays if the NMVTIS brand check cannot be performed due to a NMVTIS communication error:

*"An error occurred while processing your request. Please attempt the transaction again. If the issue persists, please contact HelpDesk support for further information."*

### Buyer Tag - Confirm Vehicle

 An error occurred while processing your request. Please attempt the transaction again. If the issue persists, please contact HelpDesk support for further information.

**Dealer Information**

Business Name:	[REDACTED]	GDN:	[REDACTED]
Address:	[REDACTED]	DBA:	[REDACTED]
City, State:	[REDACTED]	License Type:	Dealer
Phone:	[REDACTED]	License Category:	01

**Vehicle Information**

* VIN:	[REDACTED]	* Year:	2023
* Make:	INTL: TRANSTAR	* Model:	ESC
* Body Style:	TR	* Major Color:	Choose one
Empty Weight:	11400 (lbs)	Minor Color:	Choose one
Carrying Capacity:	28600 (lbs)	Gross Weight:	40000 (lbs)

**Leased Vehicle**

\* Is this a leased vehicle?  Yes  No

Cancel Next