



May 5, 2025

## URGENT: Action Required for Motor Vehicle Dealers

**Effective July 1, 2025**, House Bill 718 requires the use of webDEALER, eliminates paper temporary tags, requires dealers to submit a vehicle transfer notification, and results in dealers managing an inventory of metal license plates to issue to buyers.

### Key Steps for Dealers

1. **Verify Your Address:** The department will ship metal plates to your physical location(s). Log in to eLICENSING **now** and confirm your address is correct. If you have moved within the same city, you are required to submit an amendment application in eLICENSING to update your licensed physical location within 10 calendar days. If you have moved to a new location in a different city, you will need to submit an application for a new dealer license.
2. **Access webDEALER:** State law requires dealers to use webDEALER to process title and registration applications beginning July 1, 2025. If you are not already using webDEALER, immediately contact the office of the county tax assessor-collector in all counties where you process transactions to receive access to webDEALER.
3. **Complete webDEALER Training:** Dealers are required to complete webDEALER training by April 30, 2025, unless exempt. Sign up now! Dealers who complete training by April 30 will receive priority plate shipment.
4. **Prepare for Plate Storage:** Dealers will be required to manage an inventory of metal license plates and store them in a locked room, closet, or one or more securely locked, substantially constructed safes or steel cabinets bolted or affixed to the floor or wall. Failure to store plates securely will be a compliance violation that could impact your license status.
5. **Remember:** Dealers are required to complete sales transactions through webDEALER beginning July 1, 2025. If you are not trained and using webDEALER by July 1, you will not be able to sell vehicles to customers.

### Surrendering Your Dealer License

If you no longer want to operate as a dealer in Texas, or feel you can no longer meet the requirements to do so, you are required to:

1. **Sell or transfer all vehicles** remaining in your inventory.
2. **Collect motor vehicle sales tax** from purchasers and remit it to the county tax assessor-collector.
3. **Complete all outstanding title and registration transactions** within 30 days of the sale (45 days if seller financed).
4. **Surrender your license** by submitting an application to close in eLICENSING.
5. **Return any license plates, temporary tags, plate stickers, and plate receipts** to the Texas Department of Motor Vehicles within 10 calendar days of closing your license.

### Key Dates

- **April 30, 2025:** webDEALER training deadline for dealers.
- **May 2025:** Licensed dealers with active webDEALER accounts may begin ordering and receiving license plates.
- **July 1, 2025:** All licensed dealers must issue metal license plates to buyers at the time of sale and use webDEALER to electronically process title and registration applications for vehicle sales.

### Resources

- **More Information:** [www.TxDMV.gov/HB718](http://www.TxDMV.gov/HB718)
- **webDEALER Training:** [www.TxDMV.gov/dealers/webDEALER](http://www.TxDMV.gov/dealers/webDEALER)
- **Plate Return Instructions:** [www.TxDMV.gov/dealers/dealer-license-plates](http://www.TxDMV.gov/dealers/dealer-license-plates)
- **eLICENSING:** [texasdmv.my.site.com/customers/lace\\_login](http://texasdmv.my.site.com/customers/lace_login)